

**ENFIELD PUBLIC SCHOOLS**  
**Enfield, Connecticut**

**Bylaws of the Board**

**9323**

**Construction of the Agenda**

The Superintendent in cooperation with the Chairperson of the Board of Education shall prepare an agenda for each meeting. Any member of the Board of Education may contact the Superintendent and request any item to be placed on the agenda no later than 72 hours prior to the legally required public posting of the agenda. Any business not included on the filed agenda for a regular meeting may be added to the agenda, considered, and acted upon if there is an affirmative vote of 2/3 of the members of the Board present and voting. No business may be added to agenda of any special or emergency meeting once posted, however, an amended agenda may be possible should such amended agenda comply with the legally required public posting timeline.

**Posting of the Agenda**

At least 24 hours prior to the time of the regular meeting, the agenda shall be posted in the Board room of the District, in each school in a place readily available to parents, teachers and the general public, in the Office of the Town/City Clerk, posted on the District's Internet website, and shall be filed in the Superintendent's office.

Legal Reference:       Connecticut General Statutes

1-225 Meetings of government agencies to be public. (as amended by PA 07-213)

**Bylaw adopted by the Board:   October 24, 2017**  
**Bylaw Revised:                   February 27, 2024**